

**Aurora at Cross Creek Homeowners Association**  
Board of Directors Meeting Minutes  
October 12, 2019  
**Board Members Home**  
**23401 E. 5<sup>th</sup> Drive Aurora, CO 80018**  
10:00 AM

Tina Gillett called the meeting to order at 10:00 am. The meeting was held at her home 23710 E. 5<sup>th</sup> Avenue Aurora, CO 80018

**Board members present:** Tina Gillett and Todd Gschwend  
**Board members absent and excused:** Tom Glivar

**CPMG Staff:** Virginia Johnson, Association Manager  
**Contractors:** none.

**Board Member Resignation:**

- Heidi White sold her unit and thus resigned from the Board.

**Election:**

**Motion:** to set officers as Tina Gillett as President, Todd Gschwend as Vice President and Tom Glivar as Treasurer/Secretary was made by Tina Gillett, seconded by Todd Gschwend, and passed unanimously.

**Homeowner Forum:** 0 homeowner in attendance –  
**Topics:** None

**Association Manager's Report:** Virginia Johnson  
Virginia provided update on daily operations and reviewed the written manager's report

**Business & Discussion Items:**

- **Motion:** to approve the 2020 CPMG Contract for an annual cost of \$20,388.00 was made by Todd Gschwend, seconded by Tina Gillett and passed unanimously.
- **Motion:** to approve the 2020 Budget with \$15.00 increase was made by Todd Gschwend, seconded by Tina Gillett and passed unanimously.
- **Motion:** Approve the Insurance renewal for 2019 - 2020 was made by Todd Gschwend, seconded by Tina Gillett and passed unanimously.
- **Motion:** Approve the Supreme Commercial Snow removal contract for 2019-2020 season was made by Todd Gschwend, seconded by Tina Gillett and passed unanimously.
- **Motion:** to approve the gutter cleaning by CPS was made by Todd Gschwend, seconded by Tina Gillett and passed unanimously.
- **Discussion:** The balcony project is in full swing with patios being replaced at 306 202, 401 204, 451 202, 346 204, 405 204, 455 204, 406 202.

**Financials/Legal:**

- **Motion:** to approve the July 2019, August 2019 and September 2019 financials subject to audit was made by Todd Gschwend, seconded by Tina Gillett and passed unanimously.
- Review:** Attorney Status Report was reviewed

**Board Topics:** Annual Meeting is November 19, 2019 with sign in at 5:30 PM and Annual Meeting at 6:00 PM

**Architectural:** None

**Correspondence:** None

**Hearings:** None

**Adjournment:** 11:30 a.m.

**Executive Session:** None

**Next Meeting:** Annual Meeting November 19, 2019 at 6:00 PM